Dec. 13, 2019

Dear Reston Association Property Owner:

Please take a moment to review the enclosed documents regarding your 2020 Annual Assessment, which includes your 2020 Assessment Invoice. The Reston Association Board of Directors set the annual assessment rate at $708, which represents a $15 increase from last year’s fee.

Members can pay their assessment in full by Jan. 1, 2020. Payment is considered past due after March 1. Members can also opt into an installment plan. Please review this information carefully. Should you have questions, please contact Financial Services in our Finance Department at 703-435-7991 or email financial_services@reston.org.

Reston Association is launching a new online payment system beginning Dec. 16, 2019. You can pay your annual assessment by going to the MemberSuite website at https://reston.users.membersuite.com and creating a new account. Payment can be made online with a check or credit card and a $2.95 convenience fee will apply. The “create an account” link is located by clicking on the icon on the top right side of the page, next to the shopping card. A username (email address) and password is required. Instructions for making payments are provided online.

Annual Assessment payments can also be made by check using the enclosed return envelope or paid in-person at our office located at 12001 Sunrise Valley Drive, Reston, VA. 20191.

Reston Association also offers an Installment Plan option, paid over six months. The first Installment Plan payment in the exact amount of $233 includes a $208 payment plus a one-time $25 administrative fee. Payment is due Jan. 1, 2020 and must be paid no later than March 1, 2020. Subsequent payments of $100 each are due on the first day of each month, April through August.

Please note there are different addresses to which your installment payments should be mailed:

1. Use the enclosed envelope with your 2020 Annual Assessment Invoice for the first payment.

2. The remaining five installment payments should be mailed to Reston Association, Post Office Box 79248, Baltimore, MD 21279-0248.

3. You may also make your installment payments online at https://reston.users.membersuite.com or make your payments in person at our office located at 12001 Sunrise Valley Drive, Reston, VA 20191.

Please remember all annual assessment payments are due Jan. 1, 2020 and will be late after March 1, 2020.

Sincerely,

Hank Lynch
Chief Executive Officer
Reston Association