



BOARD OF DIRECTORS MEETING MINUTES

Initial Meeting

16 April 2008

PRESENT: Directors Jenn Blackwell (by phone), Robin Smyers, Mark Watts, Tim McMahon, Kathleen Driscoll McKee, Frank Lynch (by phone), Joe Leighton, Cheryl Beamer, and Richard Chew; General Counsel, Ken Chadwick; Chief Executive Officer Milton Matthews; and Director of Administration & Member Services, Cate Fulkerson.

I. PROCEDURAL ITEMS

- **Call to Order**

President Blackwell opened the meeting at 7:08 pm and established that a quorum of the Board of Directors was present.

- **Officer Elections**

President Blackwell reviewed the Procedures for Officer Elections. (Attached)

Office of President

President Blackwell called for nominations for the office of President.

President Blackwell, seconded by Director Watts, nominated Director Smyers for the position of President of the Association.

President Blackwell asked for other nominations; having none, nominations for the office of President were closed.

President Blackwell, seconded by Director Driscoll McKee, moved to close the nominations for the office of President.

The motion passed unanimously.

General Counsel, Ken Chadwick distributed to the Board secret ballots for the office of President. Directors present by phone indicated their candidate choice by directing Mr. Chadwick to select a specific ballot from among their pre-positioned ballots. Once completed by each Director, Mr. Chadwick and Ms. Fulkerson collected the secret ballots and left the room to tabulate the results.

Mr. Chadwick announced that Director Smyers was elected to the office of President.

Office of Vice President

President Smyers called for nominations for the office of Vice President.

Director Leighton, seconded by Director Beamer, nominated Director Driscoll McKee for the position of Vice President of the Association.

President Smyers, seconded by Director Blackwell, nominated Director Watts for the position of Vice President of the Association.

President Smyers asked for other nominations; having none, nominations for the office of Vice President were closed.

Director Leighton, seconded by Director Blackwell, moved to close the nominations for the office of Vice President.

The motion passed unanimously.

General Counsel, Ken Chadwick distributed to the Board secret ballots for the office of Vice President. Directors present by phone indicated their candidate choice by directing Mr. Chadwick to select a specific ballot from among their pre-positioned ballots. Once completed by each Director, Mr. Chadwick and Ms. Fulkerson collected the secret ballots and left the room to tabulate the results.

Mr. Chadwick announced that Director Watts was elected to the office of Vice President.

Office of Secretary

President Smyers called for nominations for the office of Secretary.

Director Leighton, seconded by Director Beamer, nominated Director Driscoll McKee for the position of Secretary of the Association.

Director Driscoll McKee, seconded by President Smyers, nominated Director Lynch for the position of Secretary of the Association.

President Smyers asked for other nominations; having none, nominations for the office of Secretary were closed.

Director Driscoll McKee, seconded by President Smyers, moved to close the nominations for the office of Secretary.

The motion passed unanimously.

General Counsel Ken Chadwick distributed to the Board secret ballots for the office of Secretary. Directors present by phone indicated their candidate choice by directing Mr. Chadwick to select a specific ballot from among their pre-positioned ballots. Once completed by each Director, Mr. Chadwick and Ms. Fulkerson collected the secret ballots and left the room to tabulate the results.

Mr. Chadwick announced that Director Driscoll McKee was elected to the office of Secretary.

Office of Treasurer

President Smyers called for nominations for the office of Treasurer.

Director Leighton, seconded by Director Beamer, nominated John Higgins for the position of Treasurer of the Association.

President Smyers asked for other nominations; having none nominations for the office of Treasurer were closed.

Director Leighton, seconded by Director Chew, moved to close the nominations for the office of Treasurer.

The motion passed unanimously.

General Counsel Ken Chadwick distributed to the Board secret ballots for the office of Treasurer. Directors present by phone indicated their candidate choice by directing Mr. Chadwick to select a specific ballot from among their pre-positioned ballots. Once completed by each Director, Mr. Chadwick and Ms. Fulkerson collected the secret ballots and left the room to tabulate the results.

Mr. Chadwick announced that John Higgins was elected to the office of Treasurer.

A. Adoption of Meeting Agenda (Attached)

President Smyers, seconded by Director Leighton, moved to adopt the Initial Board Meeting Agenda of April 16, 2008, requesting that Item F on the Stream Mitigation Bank Funding for the Nature House Campaign be removed from the Agenda.

The motion passed unanimously.

B. Approval of March 27, 2008 Regular Board Meeting Minutes

Director Chew, seconded by Director Leighton, moved to approve the Regular Meeting Minutes of March 27, 2008.

The motion passed unanimously.

Director Lynch left meeting at 7:27 pm.

II. PRESENTATIONS/GENERAL COMMUNICATIONS

C. Comments for Reston Association Members & Board

The following Members provided their comments on various Reston Association matters:

- Vera Hannigan, 11220 Wedge Drive – (Topics – Stream Mitigation Bank Funding for Nature House.)
- John Bowman, 12229 Quorn Lane– (Topics – Congratulations to new Board members; Reston Metrorail Access Group Update; Stream Mitigation Bank Funding.)

The Board Directors provided general comments congratulating the new Board members and officers and recognizing various efforts that had been undertaken by the Association and staff.

Director Blackwell left the meeting at 7:43 pm.

III. ACTION/DISCUSSION ITEMS

D. Reston Metrorail Access Group (RMAG) Update

Kathryn Martin, Chair of the Association's Transportation Advisory Committee, presented, and the Board received, information on the activities of the Reston Metrorail Access Group. Specifically, Ms. Martin requested the Board's participation in the upcoming RMAG Public meeting scheduled for Tuesday, April 29, 2008 at Langston Hughes Middle School to hear the consultant's final recommendations.

E. Receipt of Audited Financial Statements (Attached)

Laurie Rocha, from the independent audit firm of BDO Seidman, LLP, presented, and the Board of Directors received, the consolidated financial statements for the Reston Association & Friends of Reston for Community Projects Inc., Audit Report for the years ended December 31, 2006 and 2007. Ms. Rocha stated that the Association was issued an unqualified, clean statement for the past year.

F. Annual Board Planning Session

Cate Fulkerson, Director of Administration & Member Services, presented, and the Board received, information on the April 23 and April 30, 2008, Annual Board Planning Sessions.

G. Adjourn

Director Leighton, seconded by Director Beamer, moved to adjourn the meeting.

The motion passed unanimously.

The meeting adjourned at 8:12 pm.

Respectfully submitted,

Kathleen Driscoll McKee
South Lakes District Director
Secretary

Attachments to Original:

- April 16, 2008 Initial Board Meeting Agenda
- Process for Election of Board Officers
- Audited Financial Statements and Informal Letter from Auditor